

**Minutes of the
Board of Trustees of Troy Township
Year End and Organizational Meeting held December 30, 2010**

This special meeting of the Troy Township Trustees was called to order at 7:00 p.m. on December 30, 2010 with Chairman, Earl Lehner, Vice Chairman, Doug Price, Trustee Paul Price, and Fiscal Officer, Pam Starling, all being present.

Chairman, Earl Lehner proceeded with the year-end meeting.

The Fiscal Officer presented the final bills for 2010. Mr. Doug Price made a motion and Mr. Paul Price seconded the motion that funds be released to pay the warrants. All voting yes, the motion passed.

Purchase orders signed.

Correspondence handed out and reviewed.

Mr. Doug Price made a motion and Mr. Paul Price seconded the motion that the Road Maintenance book is up-to-date as of year 2010 and is correct. All voting yes, the motion passed.

With no further year-end business the 2011 organizational meeting began.

Mr. Doug Price made a motion that the following committee assignments be adopted for 2011. Mr. Earl Lehner seconded the motion. All voting yes, the motion passed.

Committee assignments are as follows:

	2011
Chairman	Doug Price
Vice-Chairman	Earl Lehner
Road Superintendent	Paul Price
Fiscal Officer	Pam Starling
Records Commission	Pam Starling/Doug Price
Regional Planning Rep.	Doug Price/Charlie Cooperider, Alternate
Legislative Agent	Paul Price
Tri-Township Fire Board	Earl Lehner
Winter Operations Supervision	Doug Price

Mr. Doug Price, Chairman for 2011, conducted the remainder of the organizational meeting.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that regular monthly meetings will be held at 8:00 p.m. as specified below. Any changes to this schedule will be advertised in the Delaware Gazette. All voting yes, the motion passed.

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TROY TOWNSHIP TRUSTEE MEETING DATES 2011

Monday, January 17, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, February 21, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, March 21, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, April 18, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, May 16, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, June 20, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, July 18, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, August 15, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, September 26, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, October 17, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, November 21, 2011	8:00 p.m.	Regular Trustee Meeting
Monday, December 19, 2011	8:00 p.m.	Regular Trustee Meeting

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Township Fiscal Officer is authorized to invest the Township funds in and among the active accounts to conduct the business of the Township. These include the Delaware County Bank checking account and the Star Ohio investment account. All voting yes, the motion passed.

Mr. Paul Price made a motion and Mr. Earl Lehner seconded the motion that the board of township trustees' method of compensation shall be an annual salary to be paid in equal monthly payments. If the office of trustee is held by more than one person during any calendar year, each person holding the office shall receive payments for only those months, and any fractions of those months, during which the person holds the office. The amount of the annual salary approved by the board shall be no more than the maximum amount that could be received annually by a trustee if the trustee were paid on a per diem basis as specified in this division, and shall be paid from the township general fund or from other township funds in such proportions as the board may specify by resolution. A board of township trustees that has adopted a salary method of compensation may return to a method of compensation on a per diem basis as specified in this division by a majority vote. Any change in the method of compensation shall be effective on the first day of January of the year following the year during which the board has voted to change the method of compensation. All voting yes, the motion passed.

**A RESOLUTION OF
TROY TOWNSHIP TRUSTEES**

Resolution No. 2010-9

A Resolution

To adopt the board of township trustees' method of compensation to be an annual salary to be paid in equal monthly payments.

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The Board of Trustees of Troy Township, Delaware County, Ohio met in their 2010 year end and 2011 organizational meeting on December 30, 2010 at the Troy Township Hall, 4293 State Route 23 North, with the following members present:

Mr. Doug Price, Chairman
Mr. Earl Lehner, Vice Chairman
Mr. Paul Price, Trustee

Mr. Paul Price made a motion for the adoption of the below resolution:

To adopt the board of township trustees' method of compensation to be an annual salary to be paid in equal monthly payments. If the office of trustee is held by more than one person during any calendar year, each person holding the office shall receive payments for only those months, and any fractions of those months, during which the person holds the office. The amount of the annual salary approved by the board shall be no more than the maximum amount that could be received annually by a trustee if the trustee were paid on a per diem basis as specified in this division, and shall be paid from the township general fund or from other township funds in such proportions as the board may specify by resolution. A board of township trustees that has adopted a salary method of compensation may return to a method of compensation on a per diem basis as specified in this division by a majority vote. Any change in the method of compensation shall be effective on the first day of January of the year following the year during which the board has voted to change the method of compensation.

Mr. Earl Lehner seconded the motion and the roll was called on the question of its adoption.

The vote was as follows:

Mr. Doug Price, Chairman	YES
Mr. Earl Lehner, Vice Chairman	YES
Mr. Paul Price, Trustee	YES

The above resolution was adopted on December 30, 2010 by:

Mr. Doug Price, Chairman	_____
Mr. Earl Lehner, Vice Chairman	_____
Mr. Paul Price, Trustee	_____

Attested to this date by:

Mrs. Pamela Starling, Fiscal Officer _____

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Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Fiscal Officer be paid in equal monthly payments. If the office of the township fiscal officer is held by more than one person during any calendar year, each person holding the office shall receive payments for only those months, and any fractions of those months, during which the person holds the office. All voting yes, the motion passed.

**A RESOLUTION OF
TROY TOWNSHIP TRUSTEES**

Resolution No. 2010-10

A Resolution

To adopt the fiscal officer's method of compensation to be an annual salary to be paid in equal monthly payments.

The Board of Trustees of Troy Township, Delaware County, Ohio met in their year-end and organizational meeting on December 30, 2010 at the Troy Township Hall, 4293 State Route 23 North, with the following members present:

Mr. Doug Price, Chairman
Mr. Earl Lehner, Vice Chairman
Mr. Paul Price, Trustee

Mr. Earl Lehner made a motion for the adoption of the below resolution:

To adopt the fiscal officer's method of compensation to be an annual salary to be paid in equal monthly payments. If the office of fiscal officer is held by more than one person during any calendar year, each person holding the office shall receive payments for only those months, and any fractions of those months, during which the person holds the office.

Mr. Paul Price seconded the motion and the roll was called on the question of its adoption.

The vote was as follows:

Mr. Doug Price, Chairman	YES
Mr. Earl Lehner, Vice Chairman	YES
Mr. Paul Price, Trustee	YES

The above resolution was adopted on December 30, 2010 by:

Mr. Doug Price, Chairman _____

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Mr. Earl Lehner, Vice Chairman _____

Mr. Paul Price, Trustee _____

Attested to this date by:

Mrs. Pamela Starling, Fiscal Officer _____

Mr. Doug Price made a motion and Mr. Earl Lehner seconded the motion that the elected officers for 2011 shall seek the health care plan they desire with the township capping the township portion of their reimbursement to each officer at \$7,500.00 per year for their term of office. All voting yes, the motion passed.

**A RESOLUTION OF
TROY TOWNSHIP TRUSTEES**

Resolution No. 2010-11

A Resolution

To adopt a health insurance benefit plan for the township elected officials.

The Board of Trustees of Troy Township, Delaware County, Ohio met in their year-end and organizational meeting on December 30, 2010 at the Troy Township Hall, 4293 State Route 23 North, with the following members present:

Mr. Doug Price, Chairman
Mr. Earl Lehner, Vice Chairman
Mr. Paul Price, Trustee

Mr. Doug Price made a motion for the adoption of the below resolution:

To adopt a health insurance benefit plan for the township elected officials.

Pursuant to O. R. C. Sections 505.60, 505.601, and 9.833 the Board of Township Trustees of Troy Township adopted the following: Township elected officials are permitted to choose a health care plan offered by an insurance company they desire with the township capping the township portion of their reimbursement to the elected officials at \$7,500.00 per year, per elected official, for their term of office. If an elected official wishes to change their health care insurance company, it must be presented to the board at the year-end meeting each year with new coverage costs, not to exceed the above-mentioned cap.

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An elected township official shall be reimbursed for their out-of-pocket premiums for medical insurance costs incurred when that elected township official is already covered by another employer, not to exceed the above-mentioned cap.

If an elected township official elects to establish and maintain a health savings account program whereby elected officials may establish and maintain health savings accounts in accordance with section 223 of the Internal Revenue Code, the costs paid to the elected official in that health savings account program shall not exceed the above-mentioned cap.

Mr. Earl Lehner seconded the motion and the roll was called on the question of its adoption.

The vote was as follows:

Mr. Doug Price, Chairman	YES
Mr. Earl Lehner, Vice Chairman	YES
Mr. Paul Price, Trustee	YES

The above resolution was adopted on December 30, 2010 by:

Mr. Doug Price, Chairman	_____
Mr. Earl Lehner, Vice Chairman	_____
Mr. Paul Price, Trustee	_____

Attested to this date by: Mrs. Pamela Starling, Fiscal Officer _____

Mr. Doug Price made a motion and Mr. Earl Lehner seconded the motion that the Township provide dental insurance through Delta Dental. Presently Paul Price; Earl Lehner, spouse, and children; and Doug Price, spouse, and children are covered participants in the program. Beginning January 1, 2011 Pam Starling and spouse are enrolled as covered participants in the program. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Township provide life, disability, and cancer insurance through E.D. Stone Agency via policies currently in effect for those Township Officials who wish to participate during their term. All voting yes, the motion passed.

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Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that Township Officials shall be reimbursed for expenses paid on behalf of the Township, up to \$250.00 per month, unless an emergency arises for maintenance or repairs, with proper receipts, and that the Trustee's and Fiscal Officer may be reimbursed for personal travel (mileage paid at the current IRS rate) and meeting expenses conducted on behalf of the Township up to \$400.00 per year. The amount of reimbursement per month can be increased in special circumstances. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that a fee for public records requests be set at .10 cents per copy, plus postage, if mailed. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Doug Price seconded the motion that Township hourly employee's Brent Baxter and Larry Starling be paid at a rate of \$14.00 per hour, that Township hourly employee Loren Pool be paid at a rate of \$12.00 per hour, and that Trustee and Zoning Secretary Kelly Williams be paid at a rate of \$17.00 per hour for work in addition to that related to Zoning and Trustee meetings. **The Fiscal Officer must receive a phone call or email message from these individuals reporting their hours worked no later than 5:00 p.m. the Friday night prior to the upcoming Monday meeting.** Doug Price and Earl Lehner voting yes, Paul Price voting no. The motion passed.

Cemetery

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Township will contract with Mrs. Marilyn Ufferman for the position of Cemetery Sexton at the rate of \$350.00 per month. The township will reimburse Mrs. Ufferman for expenses such as postage and long distance phone calls on behalf of the township with proper receipts. **The Cemetery Sexton is to send a work report to the Fiscal Officer each month to be presented at the Township meetings.** All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Township will contract with J & G Lawn Mowing for the cemetery maintenance according to the following contract. J & G Lawn Mowing will mow and trim Marlborough Cemetery at a cost of \$375.00 per mowing. J & G Lawn Mowing will mow and trim Pleasant Hill Cemetery at a cost of \$100.00 per mowing. J & G Lawn Mowing will lease the three John Deere F725 lawn mowers and all equipment owned by Troy Township at a lease of \$1.00 per year. Troy Township will provide all gasoline used by the lawn mowers in the course of mowing both cemeteries. To insure the lawn mowers are kept in good operating condition Troy Township shall be responsible for all normal repairs and normal maintenance caused by J & G Lawn Mowing. J & G Lawn Mowing will grade and seed all new grave sites as a service of mowing both cemeteries with Troy Township providing the grass seed. Earl Lehner and Paul Price voting yes, Doug Price abstains. The motion passed.

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Mr. Earl Lehner made a motion and Mr. Doug Price seconded the motion that the Township will contract with Associated Trenching for the opening and closing of graves at a rate of \$350.00 per grave on weekdays and \$500.00 per grave on weekends and holidays and \$125.00 for cremations on weekdays and \$150.00 for cremations on weekends and holidays. Monuments (no charge for military) \$100.00 plus materials. Snow removal \$75.00. Tree removal \$25.00. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the following rates will be charged related to interments:

	2011
Charge for lots for residents	\$250.00
Charge for lots for non-residents	\$600.00
Open/Close weekdays	\$500.00
Open/Close weekends/holidays	\$700.00
Cremation weekdays	\$150.00
Cremation weekends/holidays	\$200.00
Double urn cremation weekdays	\$300.00
Double urn cremation weekends/holidays	\$400.00

The charge for footers will be .75 cents per square inch, with a minimum charge of \$225.00.

The cost for exhuming a grave will be \$700.00 for an adult, \$400.00 for a child or infant, and \$100.00 for a cremation. All voting yes, the motion passed.

Zoning

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that Troy Township Zoning Inspector, Mr. Charlie Cooperider, will be paid a salary of \$650.00 per month and will be reimbursed for mileage driven on behalf of the Township at the rate approved by the IRS based on a properly completed mileage log. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that Kelly Williams, the Zoning Secretary and Correspondence Secretary for the Trustees' will be paid a minimum of \$135.00 per month for attending one zoning commission and one trustee meeting. She will also receive an additional \$65.00 per month for any additional meetings beyond those two meetings per month, and \$40.00 for a cancelled zoning variance meeting. The Fiscal Officer will pay the per-meeting rate upon receiving minutes of a meeting that took place or notice that a meeting was set and then later cancelled. All voting yes, the motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that members of the zoning boards will be paid the rate of \$30.00 per meeting they attend. **The Fiscal Officer will pay the per meeting rate upon receiving minutes of the meetings, in which members attending are identified and the zoning and correspondence secretary sends the fiscal officer a list of the members and the meetings they attended each month.** All voting yes, the motion passed.

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Mr. Paul Price made a motion and Mr. Earl Lehner seconded the motion that the zoning fee schedule will be as follows:

2011

New Residence	\$200.00
Multi-Family	\$200.00
Accessory Building	\$ 50.00
Room Addition	\$ 50.00
Decks open	\$ 50.00
Decks enclosed	\$ 75.00
Alteration	\$100.00 plus \$10.00 per 100 square foot
Indus. Comm. Alteration	\$100.00 plus \$10.00 per 100 square foot
Comm. Permit	\$175.00 plus \$10.00 per 100 square foot
Indus. Permit	\$175.00 plus \$10.00 per 100 square foot
Amendment to the Zoning Map	\$350.00 plus \$25.00 per acre
Conditional Use	\$250.00
Variance	\$450.00
Appeal to the Board of Zoning Appeals	\$500.00
Sign Permanent	\$100.00
Sign Temporary	\$ 50.00 for six months
Mobile Home (farm labor)	\$150.00
Conditional Use (FR-1)	\$175.00 plus \$10.00 per 100 square foot
Yard Shed (100 square foot plus)	\$ 25.00
Cell Tower	\$400.00
In Ground Swimming Pool	\$ 50.00
No Permit Penalty	100% of Permit Fee
Zoning Book	\$ 30.00

All voting yes, the motion passed.

Mr. Paul Price made a motion and Mr. Earl Lehner seconded the motion that the time limit for open comments during the monthly trustee meetings be set at ten minutes per person per issue. The Trustees reserve the right to limit repetitive comments. All voting yes, the motion passed.

**A RESOLUTION OF
TROY TOWNSHIP TRUSTEES**

Resolution No. 2010-12

A Resolution

To adopt the time limit for open comments at township trustee meetings.

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The Board of Trustees of Troy Township, Delaware County, Ohio met in their year end and organizational meeting on December 30, 2010 at the Troy Township Hall, 4293 State Route 23 North, with the following members present:

Mr. Doug Price, Chairman
Mr. Earl Lehner, Vice Chairman
Mr. Paul Price, Trustee

Mr. Paul Price made a motion for the adoption of the below resolution:

To adopt the time limit for open comments at township trustee meetings of ten minutes per person per issue. The Trustees reserve the right to limit repetitive comments.

Mr. Earl Lehner seconded the motion and the roll was called on the question of its adoption.

The vote was as follows:

Mr. Doug Price, Chairman	YES
Mr. Earl Lehner, Vice Chairman	YES
Mr. Paul Price, Trustee	YES

The above resolution was adopted on December 30, 2010 by:

Mr. Doug Price, Chairman	_____
Mr. Earl Lehner, Vice Chairman	_____
Mr. Paul Price, Trustee	_____

Attested to this date by:

Mrs. Pamela Starling, Fiscal Officer	_____
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Mr. Paul Price made a motion and Mr. Earl Lehner seconded the motion that the Trustees will present to the Fiscal Officer at each meeting a **written** report of their monthly activities and work reports. These reports will then be kept with the minutes as a permanent record. If the Fiscal Officer does not receive a written report from the Trustees their monthly work report will not be included in the minutes. All voting yes, the motion passed.

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Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that the Trustee appointed to the committee responsible for attending the Tri-Township Fire Board meetings will present to the Fiscal Officer at each meeting a copy of the report from the Fire Board meetings for the monthly minutes as a permanent record. All voting yes, the motion passed.

Mr. Doug Price made a motion and Mr. Paul Price seconded the motion that Richard Lehner be reappointed to the Board of Zoning Commission for a five year term expiring December 31, 2015. Doug Price and Paul Price voting yes, Earl Lehner abstains. The motion passed.

Mr. Earl Lehner made a motion and Mr. Paul Price seconded the motion that Dale Maleport be reappointed to the Board of Zoning Appeals, for a five year term expiring December 31, 2015. All voting yes, the motion passed.

**A RESOLUTION OF
TROY TOWNSHIP TRUSTEES**

Resolution No. 2010-13

**A Resolution to Appoint Mr. Doug Price, Troy Township Trustee,
As a Member of the 9-1-1 Technical Advisory Committee
Appointed Pursuant to R.C. 4931.42(C)**

Mr. Paul Price moved the adoption of the following Resolution:

WHEREAS, R.C. 4931.42(C) provides for the formation of a 9-1-1 technical advisory committee and requires that one member of the 9-1-1 technical advisory committee must be a member of a board of township trustees of a township in the county selected by a majority of boards of township trustees in the county pursuant to resolutions they adopt; and

WHEREAS, a request has been received for the 9-1-1 Planning Committee that the Board adopt a resolution in furtherance of this process; and

WHEREAS, the Delaware County Township Association has voted to approve Mr. Doug Price, Troy Township Trustee, to serve in such capacity;

NOW, THEREFORE BE IT RESOLVED by the Board of Township Trustees of Troy Township, Delaware County, Ohio that Mr. Doug Price, Troy Township Trustee, serve on the 9-1-1 technical advisory committee appointed pursuant to R.C. 4931.42(C) as the member of the committee selected by a majority of boards of township trustees in the county.

BE IT FURTHER RESOLVED, that the Township Fiscal Officer shall certify a copy of this resolution to the Delaware County 9-1-1 Planning Committee at her earliest convenience.

Motion seconded by Mr. Earl Lehner.

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VOTE:

Mr. Doug Price	YES
Mr. Earl Lehner	YES
Mr. Paul Price	YES

CERTIFICATION

I, the undersigned Township Fiscal Officer of Troy Township, Delaware County, Ohio, certify that the foregoing Resolution No. 2010-13 is taken and copied from the record of proceedings of the Board of Township Trustees and that it has been compared by me with the resolution on the record and is a true copy.

Dated: December 30, 2010

Township Fiscal Officer

There being no further business to come before the Trustees, Mr. Paul Price made a motion to adjourn, Mr. Earl Lehner seconded the motion. All voting yes, the motion passed, and the meeting was adjourned.

Doug Price, Chairman _____

Earl Lehner, Vice Chairman _____

Paul Price, Trustee _____

Attest: Pam Starling, Fiscal Officer _____