

# Delaware County Engineer's Office

## Application for New Driveway Permit

### Applicant Information

|  |         |                 |
|--|---------|-----------------|
| Applicant Name (Company Name):         |         |                 |
| Address:                               |         |                 |
|  | Phone # | (     )         |
| City:                                  | Zip:    | Fax # (     )   |
| Name of Contact Person doing the work: |         | Phone # (     ) |

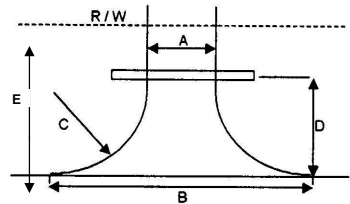
### Type of Permit Desired

|  |                         |
|--|-------------------------|
| <input type="checkbox"/> Residential Drive (\$60.00 permit fee)                    |                         |
| <input type="checkbox"/> Commercial/Industrial/Common Access (\$200.00 permit fee) | CAD DESC permit # _____ |

Fees, as shown above made payable to the Delaware County Engineer's Office, must accompany this application. Reinspection fees, if necessary, will be charged at the current rate per hour. The County must be notified at least 1 working day in advance of the subgrade/form inspection.

### Site Information *Required for Inspection*

|   |   |  |
|---|---|--|
| <i>Location of Work</i>   |   |  |
| Subdivision Name (if applicable): _____   |   |  |
| Street Address AND Lot #: _____   |   | County / Township _____ Road # _____<br><small>Circle One</small>  |
| Township: _____   | Length of Property Frontage: _____  | <b>feet</b>  |
| Type of existing street: _____ Curb and Gutter  | _____ Non-Curb and Gutter   |  |
| Width of driveway surface (beyond flare or radius):   | <b>A</b> _____ <b>feet</b>  | 10' -20' residential<br>20-35' min com, 12' min CAD<br>40' min. residential (w/ radius)<br>14' min. residential (w/ flare) |
| Width of driveway at edge of pavement of existing road:   | <b>B</b> _____ <b>feet</b>  | 90' min com, 52' CAD (w/ radius)<br>22' CAD (w/ flare)   |
| Radius of radial flare to existing non-curb/gutter road:  | <b>C</b> _____ <b>feet</b>  | 15'-20' residential<br>35'min com / 20'min CAD<br>2'-5' residential  |
| OR  |   |  |
| Width of non-radial flare to existing curb/gutter road:   | <b>C</b> _____ <b>feet</b>  |  |
| If the driveway joins a street <b>without</b> an existing curb and gutter system, a drive pipe is required. The size of the pipe and location will be determined by the County or by the design engineer. |   |  |
| Distance from existing edge of pavement to center of pipe :   | <b>D</b> _____ <b>feet</b>  | 10' min. unless otherwise approved   |
| Distance from the face of curb to the right-of-way  | <b>E</b> _____ <b>feet</b>  |  |
| Length of driveway pipe : _____ <b>feet</b>   | 30' min. Any pipe beyond the drive pipe length is considered an enclosure and requires a separate permit. |  |
| Material Type: _____  | For office use only<br>Size of pipe _____ <b>inches</b>   |  |



### Inspection Notice

Contact the Delaware County Engineer's Office 24 hours in advance to schedule the inspection at **740-833-2439**. Please allow 7 working days to process this application.

**CALL OUPS BEFORE YOU DIG 1-800-362-2764**

|   |                     |
|---|---------------------|
| X _____   | _____               |
| <small>Signature of Applicant</small>               | <small>Date</small> |
| <b>For Office Use Only</b>                          |                     |
| _____   | _____               |
| <small>County Permit Approval</small>               | <small>Date</small> |
| _____   | _____               |
| <small>Form work approval--County Inspector</small> | <small>Date</small> |
| _____   | _____               |
| <small>Sidewalk approval--County Inspector</small>  | <small>Date</small> |
| Inspection Notes:                                   | Permit # _____      |
| Revised: 01-01-08                                   | Chk # _____         |

**PERMIT EXPIRES 12 MONTHS FROM APPROVAL DATE**