

APPENDIX J
PROPOSED RIGHT-OF-WAY AND PROPERTY TRANSFER
STANDARDS

Proposed Right-of-Way Widths

Property Transfer Standards

Note: At the time of the publishing of these Standards, the Property Transfer Standards under review. Please see the County Engineer's Website for the most current Property Transfer Standards at the following link:

<http://www.co.delaware.oh.us/engineer/Review/Standards/Appendix/APPENDIX%20J.pdf>

DELAWARE COUNTY ROADWAYS

NOTE: 1995 AND 2020 ADT'S ARE PLANNING LEVEL ONLY.

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County Road Name	Functional Class	Access Mgt Class	1995 ADT	2020 E+C* ADT	Speed Limit	No. Lanes		Desired ROW
						Existing	Proposed	
AFRICA ROAD - Franklin County Line to Lewis Center Rd	Minor Arterial	III	4,000 - 6,000	15,000 - 23,000	45	2	3	100
AFRICA ROAD - Lewis Center Rd to US 36/SR 37	Minor Arterial	III	1,000 - 4,500	4,000 - 10,000	NP	2	2	80
ASHLEY ROAD	Minor Arterial	III	2,000 - 4,500	2,000 - 6,000	NP	2	2	80
BAKER ROAD	Major Collector	IV	1,500	1,000 - 7,000	NP	2	2	80
BALE KENYON ROAD - E Powell Rd to I-71	Major Collector	IV	3,000	7,000	35	2	2	60
BALE KENYON ROAD - I-71 to Lewis Center Rd	Major Collector	IV	7000	13,000	45	2	2	60
BEAN - OLLER ROAD	Major Collector	IV	1,500 - 3,500	2,000 - 5,000	NP	2	2	80
BERKSHIRE ROAD	Minor Collector	IV	100	2,000	50	2	2	60
BERLIN STATION ROAD	Major Collector	IV	500	4,000 - 8,000	NP	2	2	80
BIG WALNUT ROAD - Africa Rd to Worthington Rd	Major Arterial	II	3,000	10000	NP	2	2	100
BIG WALNUT ROAD - Worthington Rd to Sunbury Rd	Major Arterial	II	5,000	7,000 - 10,000	45	2	2	100
BISHOP ROAD	Major Collector	IV	<100	< 100	NP	2	2	60
BLUE CHURCH ROAD - Rosecrans Rd to Wilson Rd	Major Collector	IV	<100	1,000	50	2	2	60
BLUE CHURCH ROAD - Wilson Rd to Kilbourne Rd	Minor Collector	IV	100	100 - 2,000	NP	2	2	60
BOWTOWN ROAD - US 36/SR 37 to Skinner Rd	Major Collector	IV	100 - 500	100 - 2,000	NP	2	2	60
BRAUMILLER ROAD	Major Collector	IV	500 - 1,000	3,000 - 12,000	NP	2	2	80
BRINDLE ROAD	Minor Collector	IV	100	500	NP	2	2	60
BROWN ROAD	Minor Collector	IV	<100	1,000	NP	2	2	60
BUNTY STATION ROAD	Minor Arterial	III	3,000 - 6,000	8,000 - 10,000	45	2	2	80
BURNT POND ROAD	Major Collector	IV	500	1,000	NP	2	2	60
BUTTERMILK HILL ROAD - SR 203 to N Section Line Rd	Minor Collector	IV	300	1,000 - 4,000	35	2	2	60
BUTTERMILK HILL ROAD - N Section Line Rd to Troy Rd	Minor Collector	IV	600	4,000	NP	2	2	60
BUTTS ROAD	Minor Collector	IV	500	2,000	NP	2	2	60
BYERS ROAD	Minor Collector	IV	500	500	NP	2	2	60
CAACKLER ROAD	Minor Collector	IV	1,000	3,000	NP	2	2	60
CARR ROAD	Minor Collector	IV	<100	500	NP	2	2	60
CARRIAGE ROAD	Minor Collector	IV	4,000 - 4,500	8,000 - 10,000	25	2	2	60
CARTER'S CORNER ROAD	Major Collector	IV	100 - 4,000	1,000 - 2,000	NP	2	2	60
CASE ROAD	Major Collector	IV	2,000	6,000	NP	2	2	60
CENTER VILLAGE ROAD	Minor Arterial	II	500	5,000 - 9,000	45	2	2	60
CENTERBURG ROAD	Major Collector	IV	1,000 - 1,500	2,000	NP	2	2	60
CHAMBERS ROAD	Minor Collector	IV	500	1,000	NP	2	2	60
CHESHIRE ROAD - US 23 to Lacky Old State	Minor Arterial	III	5,000	8,000 - 10,000	45		2	100
CHESHIRE ROAD - Alum Creek Lake Bridge	Minor Arterial	III	6,000	19,000	NP	2	4	100
CHESHIRE ROAD - Africa Rd to Domigan Rd	Minor Arterial	III	1,000 - 2,000	4,000 - 8,000	NP	2	2	100
CLARK ROAD	Major Collector	IV	500	1,000	NP	2	2	60
CLARK-SHAW ROAD	Minor Collector	IV	500	1,000 - 2,000	NP	2	2	60

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County Road Name	Functional Class	Access Mgt Class	1995 ADT	2020 E+C* ADT	Speed Limit	No. Lanes		Desired ROW
						Existing	Proposed	
CLEVELAND AVENUE	Minor Arterial	III	6,000 - 6,500	23,000 - 43,000	NP	4	5	120
CONCORD ROAD - Dublin City Limits to Harriott Rd	Minor Arterial	III	13,000	17,000	35	2	4	100
CONCORD ROAD - Harriott Rd to Home Rd	Minor Arterial	III	12,000	16,000 - 18,000	45	2	4	100
CONCORD ROAD - Home Rd to US 42	Minor Arterial	III	10,000	11,000 - 12,000	NP	2	2	100
CONDIT ROAD	Major Arterial	II	1,000 - 2,000	2,000 - 4,000	NP	2	2	100
COOK ROAD	Minor Collector	IV	500	1,000	45	2	2	60
COOVER ROAD	Major Collector	IV	500	4,000	45	2	2	80
COUNTY HOME ROAD - US 42 to SR 521	Major Arterial	II	600	4,000	NP	2	2	80
COUNTY HOME ROAD - SR 521 to N Old State Rd	Major Arterial	II	3,000	6,000	35	2	2	80
COUNTY LINE ROAD, NORTH	Minor Arterial	III	1,000 - 1,500	2,000	NP	2	2	80
COUNTY LINE ROAD, SOUTH	Minor Arterial	III	500	4,000 - 6,000	NP	2	2	80
CURREN ROAD	Minor Collector	IV	<100	1,000	NP	2	2	60
CURTIS ROAD	Major Collector	IV	500	1,000	NP	2	2	60
CURVE ROAD	Major Collector	IV	100- 1,000	1,000 - 11,000	NP	2	2	60
DALE FORD ROAD	Minor Collector	IV	500	3,000	50	2	2	60
DAVID ROAD	Minor Collector	IV	<100	500	NP	2	2	60
DEGOOD ROAD	Minor Collector	IV	<100 - 500	1,000	NP	2	2	60
DILDINE ROAD	Minor Collector	IV	500	500	NP	2	2	60
DOMIGAN ROAD	Major Collector	IV	500	2,000	NP	2	2	60
DONOVAN ROAD	Major Collector	IV	100	100	NP	2	2	60
DUSTIN ROAD	Minor Collector	IV	1,000 - 2,000	3,000 - 5,000	50	2	2	60
FANCHER ROAD	Minor Arterial	III		5,000 - 8,000	45	2	2	100
FONTANELLE ROAD	Major Collector	IV	100	100	45	2	2	60
FORD ROAD	Minor Collector	IV	500	1,000 - 2,000	50	2	2	60
FREDRICKS ROAD	Minor Collector	IV	100	1,000	NP	2	2	60
FREEMAN ROAD	Minor Collector	IV	500 - 2,500	2,000 - 5,000	35	2	2	60
FRESHWATER ROAD	Minor Collector	IV	1,000	3,000	NP	2	2	60
FULTON CREEK ROAD	Minor Collector	IV	<100 - 400	100 - 500	NP	2	2	60
GALENA ROAD, NORTH - north of Berkshire Rd	Minor Arterial	III	4,000	9,000	NP	2	2	80
GALENA ROAD, NORTH - south of Berkshire Rd	Minor Arterial	III	6,000	17,000 - 19,000	NP	2	3	100
GALENA ROAD, SOUTH	Minor Arterial	III	1,500 - 7,500	6,000	NP	2	2	80
GIEHL ROAD	Minor Collector	IV	<100	100	NP	2	2	60
GLENN ROAD	Minor Arterial	III	500 - 1,500	9,000	45	2	2	100
GLICK ROAD - SR 745 to SR 257 (bridge)	Minor Arterial	III	15,000 - 17,000	30,000 - 33,000	25	2	4	100
GORSUCH ROAD	Minor Collector	IV	<100 - 1,000	1,000 - 2,000	45	2	2	60
GREEN COOK ROAD	Major Collector	IV	1,000 - 3,000	2,000 - 7,000	NP	2	2	60
GREGORY ROAD	Minor Collector	IV	100	1,000 - 2,000	NP	2	2	60

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County Road Name	Functional Class	Access Mgt Class	1995 ADT	2020 E+C* ADT	Speed Limit	No. Lanes		Desired ROW
						Existing	Proposed	
HANAWALT ROAD	Minor Arterial	III	6,000 - 13,000	30,000 - 37,000	40	2	5	120
HANOVER ROAD	Major Collector	IV	100	200	NP	2	2	60
HARLEM ROAD - Franklin County Line to Woodtown Rd	Minor Arterial	III	2,000 - 3,000	3,000 - 4,000	NP	2	2	80
HARLEM ROAD - Woodtown Rd to Sunbury Rd	Minor Arterial	III	5,000	7,000	45	2	2	80
HARRIOTT ROAD	Minor Collector	IV	1,000 - 1,500	6,000 - 7,000	45	2	2	60
HARRIS ROAD	Minor Collector	IV	1,000	3,000	NP	2	2	60
HARTFORD ROAD	Minor Arterial	III	100 - 2,000	1,000 - 2,000	NP	2	2	60
HEDLEY ROAD	Minor Collector	IV	100	500	NP	2	2	60
HIGHLAND LAKES AVENUE	Minor Collector	IV	---	7,000 - 8,000	25	2	2	60
HILLS - MILLER ROAD - SR 203 to Troy Rd	Major Collector	IV	3,000	5,000 - 12,000	NP	2	3	80
HILLS - MILLER ROAD - Troy Rd to US 23	Major Collector	IV	5,000 - 6,000	12,000 - 13,000	45	2	3	80
HODGES ROAD	Major Collector	IV	1,000 - 1,500	2,000	NP	2	2	60
HOLLENBACK ROAD	Minor Collector	IV	1,000	4,000 - 5,000	NP	2	2	60
HOME ROAD - Union County Line to SR 745	Major Arterial	II	2,000	12,000 - 14,000	45	2	4	100
HOME ROAD - SR 745 to Liberty Road	Major Arterial	II	2,000 - 9,000	12,000 - 18,000	NP	2	4	100
HOME ROAD - Liberty Road to SR 315	Major Arterial	II	4,000 - 6,000	16,000 - 25,000	50	2	4	100
HOME ROAD - SR 315 to US 23	Major Arterial	II	4,000	23,000 - 24,000	NP	2	4	100
HORSESHOE ROAD - US 42 to Whipple Rd	Minor Arterial	III	1,000 - 3,000	2,000 - 7,000	50	2	2	80
HORSESHOE ROAD - Whipple Rd to Morrow County Line	Minor Arterial	III	500	4,000 - 5,000	NP	2	2	80
HOSKINS ROAD	Major Collector	IV	1,000	2,000	NP	2	2	60
HOUSEMAN ROAD	Minor Collector	IV	500	2,000	50	2	2	60
HOWARD ROAD	Minor Collector	IV	100	1,000	NP	2	2	60
HUDSON ROAD	Major Collector	IV	500 - 1,000	2,000 - 5,000	NP	2	2	60
HYATTS ROAD - SR 257 to SR 315	Minor Arterial	III	500 - 3,000	2,000 - 6,000	50	2	2	80
HYATTS ROAD - SR 315 to US 23	Minor Arterial	III	4,000	6,000 - 8,000	NP	2	2	80
JEWETT ROAD	Minor Collector	IV	7,500 - 8,500	5,000 - 8,000	45	2	2	60
JONES ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
JUMPER ROAD	Minor Collector	IV	2,000	5,000	NP	2	2	60
KELLY - MCMASTER ROAD - Horseshoe Rd to Brown Township Line	Minor Collector	IV	1,500	5,000	NP	2	2	60
KELLY - MCMASTER ROAD - Brown Township Line to Walton Rd	Minor Collector	IV	1,500	5,000	50	2	2	60
KENNEY ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
KILBOURNE ROAD	Major Collector	IV	500 - 1,500	1,000 - 2,000	NP	2	2	60
KLONDIKE ROAD	Major Collector	IV	7,000	7,000 - 9,000	40	2	2	60
LACKEY OLD STATE ROAD	Minor Arterial	III	5,000 - 5,500	8,000 - 14,000	NP	2	3	80
LANE ROAD	Minor Collector	IV	<100	100	45	2	2	60
LAWRENCE ROAD	Minor Collector	IV	500 - 1,000	500 - 1,000	NP	2	2	60
LEONARDSBURG ROAD	Major Collector	IV	100 - 1,000	3,000 - 4,000	NP	2	2	60

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						Existing	Proposed	
LEWIS CENTER ROAD - US 23 to the Extension of Piatt Rd ♦	Major Collector	IV	3,000	3,000 - 7,000	45	2	2	80
LEWIS CENTER ROAD - US 23 to South Old State Rd	Major Arterial	II	3,000	30,000	45	2	5	120
LEWIS CENTER ROAD - South Old State Rd to Africa Rd	Major Arterial	II	5,000	25,000	NP	2	5	120
LEWIS CENTER ROAD - Africa Rd to SR 3	Major Collector	IV	5,000	7,000	NP	2	2	80
LEWIS CENTER ROAD - SR 3 to South Old 3C Hwy	Major Collector	IV	1,000 - 4,000	3,000 - 11,000	45	2	2	80
LIBERTY ROAD, NORTH	Minor Arterial	III	2,000 - 6,000	1,000 - 9,000	50	2	2	80
LIBERTY ROAD, SOUTH - Franklin County Line to Powell Village Limits	Minor Arterial	III	8,000 - 10,000	20,000 - 23,000	50	2	3	80
LIBERTY ROAD, SOUTH - Powell Village Limits to Seldom Seen Rd	Minor Arterial	III	10,000	9,000 - 11,000	35	2	3	80
LIBERTY ROAD, SOUTH - Seldom Seen Rd to Rutherford Rd	Minor Arterial	III	9,000	24,000 - 31,000	40	2	3	80
LIBERTY ROAD, SOUTH - Rutherford Rd to Home Rd	Minor Arterial	III	8,000	23,000 - 24,000	45	2	3	80
LONGSHORE ROAD	Minor Collector	IV	1,500	1,000 - 3,000	NP	2	2	60
LOTT ROAD - SR 656 to Chambers Rd	Minor Collector	IV	1000	1,000	NP	2	2	60
LOTT ROAD - Chambers Rd to Morrow County Line	Minor Collector	IV	<100	<100	45	2	2	60
MAIN ROAD	Major Collector	IV	500	2,000	45	2	2	60
MALONEY ROAD	Minor Collector	IV	100	500	NP	2	2	60
MAXTOWN ROAD - Worthington Rd to SR 3	Minor Arterial	III	---	35,000 - 45,000	NP	6	5	120
MAXTOWN ROAD - SR 3 to Sunbury Rd	Minor Arterial	III	2,000 - 3,000	8,000 - 11,000	45	2	2	100
MEREDITH ROAD	Minor Collector	IV	500	1,000	NP	2	2	60
MEREDITH STATE ROAD	Minor Collector	IV	<100 - 100	<100	NP	2	2	60
MILLER PAUL ROAD	Major Collector	IV	100 - 2,000	2,000 - 7,000	NP	2	2	60
MILLS ROAD	Major Collector	IV	1,500 - 3,000	1,000 - 7,000	NP	2	2	60
MINK STREET ROAD	Minor Arterial	II	100 - 500	1,000	NP	2	2	60
MONKEY HOLLOW ROAD	Minor Collector	IV	<100	<100	45	2	2	60
MOODY ROAD	Minor Collector	IV	<100 - 100	100	35	2	2	60
MOONEY ROAD	Major Collector	IV	100 - 500	100 - 500	NP	2	2	60
MOORE ROAD	Minor Collector	IV	<100	5,000	45	2	2	60
MURPHY ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
NEWHOUSE ROAD	Minor Collector	IV	5,000	100	50	2	2	60
MILLS ROAD	Major Collector	IV	1,500 - 3,000	1,000 - 7,000	NP	2	2	60
MINK STREET ROAD	Minor Arterial	II	100 - 500	1,000	NP	2	2	60
MONKEY HOLLOW ROAD	Minor Collector	IV	<100	<100	45	2	2	60
MOODY ROAD	Minor Collector	IV	<100 - 100	100	35	2	2	60
MOONEY ROAD	Major Collector	IV	100 - 500	100 - 500	NP	2	2	60
MOORE ROAD	Minor Collector	IV	<100	5,000	45	2	2	60
MURPHY ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
NEWHOUSE ROAD	Minor Collector	IV	5,000	100	50	2	2	60

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						Existing	Proposed	
NORTH COUNTY ROAD 605	Major Arterial	II	3,000 - 4,500	2,000 - 5,000	NP	2	2	80
NORTH OLD STATE ROAD - US 36/SR 37 to Bowtown Rd	Major Collector	IV	100 - 1,000	500 - 5,000	NP	2	2	60
NORTH OLD STATE ROAD - Bowtown Rd to S of Leonardsburgh Rd	Major Collector	IV	1,000	3,000 - 4,000	35	2	2	60
NORTH OLD STATE ROAD - S of Leonardsburgh Rd to Morrow County Line	Major Collector	IV	500 - 2,000	1,000 - 5,000	NP	2	2	60
NORTON ROAD	Minor Arterial	III	500 - 1,000	1,000	NP	2	2	80
OLD 3C HIGHWAY, NORTH - US 36 to Centerburg Rd	Major Collector	IV	1,000	2,000	45	2	2	60
OLD 3C HIGHWAY, NORTH - Centerburg Rd to Perfect Rd	Major Collector	IV	<100	<100	NP	2	2	60
OLD 3C HIGHWAY, NORTH - Perfect Rd to SR 36/SR 3	Major Collector	IV	500	1,000	50	2	2	60
OLD 3C HIGHWAY, SOUTH - SR 3 to Freeman Rd	Major Collector	IV	500	500 - 1,000	35	2	2	60
OLD 3C HIGHWAY, SOUTH - Freeman Rd to Tussic Street Rd	Major Collector	IV	<100 - 1,000	2000	45	2	2	60
OLD 3C HIGHWAY, SOUTH - Tussic Street Rd to Plumb Rd	Major Collector	IV	1,500	6,000 - 8,000	NP	2	2	60
OLIVE GREEN ROAD	Minor Arterial	III	500 - 1,000	1,000 - 2,000	45	2	2	80
ORANGE ROAD, EAST	Major Collector	IV	4,000 - 5,000	2,000 - 9,000	NP	2	2	60
ORANGE ROAD, WEST	Major Collector	IV	7,000	1,000	35	2	2	60
OSTRANDER ROAD	Major Collector	IV	500 - 1,000	500 - 1,000	NP	2	2	60
OWEN FRALEY ROAD	Major Collector	IV	500	2,000	45	2	2	60
PANHANDLE ROAD - US 23 to Case Rd	Major Collector	IV	3000 - 7,000	5000 - 12,000	35	2	3	80
PANHANDLE ROAD - Case Rd to Main Rd	Major Collector	IV	500 - 2,000	2,000	NP	2	2	60
PATRICK ROAD	Minor Collector	IV	<100 - 100	100	NP	2	2	60
PEACHBLOW ROAD	Major Collector	IV	500 - 1,000	1,000 - 3,000	NP	2	2	60
PEEL ROAD	Minor Collector	IV	100	500	NP	2	2	60
PEERLESS ROAD	Minor Collector	IV	100	500	NP	2	2	60
PENN ROAD	Major Collector	IV	500 - 5,000	500 - 5,000	50	2	2	60
PENRY ROAD	Major Collector	IV	100 - 1,000	100 - 2,000	NP	2	2	60
PIATT ROAD	Major Collector	IV	1,000	4,000 - 5,000	NP	2	2	80
PIPER ROAD	Minor Collector	IV	1,000 - 1,500	1,000 - 4,000	NP	2	2	60
PLANTATION ROAD	Minor Collector	IV	<100 - 100	<100	NP	2	2	60
PLUMB ROAD	Minor Collector	IV	500 - 4,000	1,000 - 5,000	50	2	2	60
PLUNKETT ROAD	Minor Collector	IV	2,000	6,000	NP	2	2	60
POLARIS PARKWAY	Major Arterial	II	10,000 - 26,000	35,000 - 65,000	45	4	7	160
POLLOCK ROAD	Major Collector	IV	1,000	8,000 - 11,000	NP	2	2	80
PORTER CENTRAL ROAD	Major Arterial	II	500 - 1,000	1,000 - 2,000	NP	2	2	100
POWELL ROAD, EAST	Major Collector	IV	3,000 - 4,000	6,000 - 12,000	45	2	2	80
PRICE ROAD	Minor Collector	IV	500	500	NP	2	2	60
RADNOR ROAD - SR 257 to SR 203	Minor Arterial	III	500	1,000	NP	2	2	60
RADNOR ROAD - SR 203 to Railroad	Minor Arterial	III	500	1,500	35	2	2	60

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RADNOR ROAD - Railroad to US 23	Minor Arterial	III	500	1,000 - 4,000	NP	2	2	60
RED BANK ROAD	Major Collector	IV	100 - 4,000	2,000 - 9,000	NP	2	2	60
RIVER ROAD	Major Collector	IV	100 - 1,000	500 - 1,000	NP	2	2	60
ROBERTS ROAD	Minor Collector	IV	100	100	NP	2	2	60
ROLOSON ROAD	Major Collector	IV	100	1000	NP	2	2	60
ROME CORNERS ROAD	Minor Arterial	III	500	2,000	50	2	2	60
ROSECRANS ROAD	Major Collector	IV	1,500	1,000	45	2	2	60
RUTHERFORD ROAD	Minor Collector	IV	2,000 - 2,500	1,000 - 8,000	45	2	2	60
SAWMILL PARKWAY	Major Arterial	II	---	22,000 - 43,000	45	4	5	120
SAWMILL ROAD - Franklin County Line to Sawmill Pkwy	Major Collector	IV	12,000 - 20,000	8,000 - 11,000	35	2	2	100
SECTION LINE ROAD, NORTH	Major Arterial	II	100 - 1,000	1,000 - 5,000	NP	2	2	100
SECTION LINE ROAD, SOUTH	Major Arterial	II	1,500 - 7,000	10,000 - 19,000	45	2	3	120
SELDOM SEEN ROAD	Minor Collector	IV	1,500 - 3,000	1,000 - 5,000	45	2	2	60
SHANAHAN ROAD	Major Collector	IV	1,500	3,000 - 4,000	45	2	2	60
SHERMAN ROAD	Minor Collector	IV	<100	1,000	45	2	2	60
SHERWOOD ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
SHOEMAKER ROAD	Minor Collector	IV	100	100	NP	2	2	60
SKINNER ROAD	Minor Collector	IV	1,500 - 2,000	4,000	NP	2	2	60
SLOCUM ROAD	Minor Collector	IV	<100 - 500	500	NP	2	2	60
SMART ROAD	Minor Collector	IV	100	100	NP	2	2	60
SMOKEY ROAD	Minor Collector	IV	100 - 500	500 - 1,000	NP	2	2	60
SMOTHERS ROAD	Minor Arterial	III		9,000 - 14,000	35	2	2	80
SOUTH OLD STATE ROAD - Franklin County Line to E Powell Rd	Minor Arterial	III	8,000 - 11,000	28,000 - 37,000	45	2	5	120
SOUTH OLD STATE ROAD - E Powell Rd to E Orange Rd	Minor Arterial	III	8,000 - 9,000	34,000 - 41,000	35	2	5	120
SOUTH OLD STATE ROAD - E Orange Rd to Lewis Center Rd	Minor Arterial	III	8000	27,000 - 31,000	NP	2	5	120
SOUTH OLD STATE ROAD - Lewis Center Rd to Cheshire Rd	Minor Arterial	III	7,000 - 9,000	8,000 - 23,000	NP	2	3	100
STEAMTOWN ROAD	Major Collector	IV	100 - 500	1,000 - 3,000	NP	2	2	60
STEITZ ROAD	Major Collector	IV	<100	500 - 4,000	NP	2	2	60
STOCKWELL ROAD	Minor Collector	IV	500	500	NP	2	2	60
STOVER ROAD	Major Collector	IV	<100	<100	NP	2	2	60
STRATFORD ROAD	Major Collector	IV	5,000	10,000 - 14,000	45	2	2	80
STRINE ROAD	Minor Collector	IV	500	500	NP	2	2	60
SUNBURY ROAD - Franklin County Line to Medallion Dr. E.	Minor Arterial	III	4,000 - 6,000	9,000 - 12,000	45	2	2	100
SUNBURY ROAD - Medallion Dr E to Big Walnut Rd	Minor Arterial	III	5,000	10,000	NP	2	2	100
SUNBURY ROAD - Big Walnut Rd to Harlem Rd	Minor Arterial	III	5,000 - 6,000	7,000 - 12,000	45	2	2	100
SUNBURY ROAD - Harlem Rd to Vans Valley Rd	Minor Arterial	III	4,000	6,000 - 7,000	NP	2	2	100

DELAWARE COUNTY ROADWAYS

NOTE: 1995 AND 2020 ADT'S ARE PLANNING LEVEL ONLY.

* The 2020 traffic projections shown are those corresponding to the Existing plus Committed Road network -- those roadways in place now and those improvement sure to be in place in 20 years. If major changes in development occur or if additional road projects are constructed, volumes may change.

County Road Name	Functional Class	Access Mgt Class	1995 ADT	2020 E+C* ADT	Speed Limit	No. Lanes		Desired ROW
						Existing	Proposed	
SWEENEY ROAD	Minor Collector	IV	100	500	NP	2	2	60
TAWAY ROAD	Major Collector	IV	100	100	NP	2	2	60
THOMAS ROAD	Major Collector	IV	100	100	NP	2	2	60
THREE B'S & K ROAD, NORTH	Major Collector	IV	1,500 - 3,000	1,000 - 4,000	NP	2	2	60
THREE B'S & K ROAD, SOUTH	Major Collector	IV	1,000 - 2,500	2,000 - 5,000	NP	2	2	60
TODD STREET ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
TRENTON ROAD	Minor Collector	IV	500 - 2,500	3,000 - 7,000	NP	2	2	60
TROY ROAD	Minor Arterial	III	500 - 3,000	3,000 - 8,000	NP	2	2	80
TUSSIC STREET ROAD - north of Maxtown Rd	Major Collector	IV	2,500 - 3,000	7,000 - 8,000	45	2	2	80
ULERY ROAD	Minor Collector	IV	500	500	NP	2	2	60
VANS VALLEY ROAD - S. Old 3C to Trenton Rd	Major Collector	IV	2,000 - 6,000	13,000 - 20,000	NP	2	3	80
VANS VALLEY ROAD - Trenton Rd to SR 37	Major Collector	IV	1,500 - 2,000	6,000 - 7,000	NP	2	2	60
VELEY ROAD	Minor Collector	IV	100 - 500	1,000 - 2,000	NP	2	2	60
WALTON ROAD	Minor Collector	IV	500	1,000	NP	2	2	60
WARREN ROAD	Major Collector	IV	2,000	500	NP	2	2	60
WARRENSBURG ROAD	Major Collector	IV	500 - 1,000	1,000 - 2,000	NP	2	2	60
WATKINS ROAD	Minor Collector	IV	100	100	NP	2	2	60
WELSH ROAD	Major Collector	IV	<100	<100	NP	2	2	60
WHEELER ROAD	Minor Collector	IV	<100	<100	NP	2	2	60
WHIPPLE ROAD	Minor Collector	IV	<100 - 100	500	NP	2	2	60
WILSON ROAD	Minor Arterial	III	2,000 - 5,000	4,000 - 7,000	NP	2	2	80
WINTER ROAD	Minor Collector	IV	<100	2,000	45	2	2	60
WOODTOWN ROAD	Minor Collector	IV	1,500 - 5,000	3,000 - 7,000	NP	2	2	60
WORTHINGTON ROAD - Franklin County Line to Africa Rd	Minor Arterial	III	9,000 - 11,000	17,000 - 35,000	45	2	5	80
WORTHINGTON ROAD - Africa Rd to Big Walnut Rd	Minor Arterial	III	5,000 - 7,000	7,000 - 17,000	45	2	3	80
WORTHINGTON ROAD - Big Walnut Rd to Plumb Rd	Minor Arterial	III	4,000	7,000 - 13,000	45	2	2	120



Dave Yost
County Auditor

Chris Bauserman
County Engineer

June 1, 2000

Dear Stakeholder:

The Ohio Revised Code authorizes the County Engineer and the County Auditor to jointly adopt standards for the transfer of real property within the county. Such standards were adopted in 1997.

Attached are several proposed revisions to the Transfer Standards regarding submission of major subdivisions in digital format, as well as several procedural changes. This letter is to notify you of a thirty-day comment period commencing June 6, 2000. Written comments may be submitted to Delaware County Auditor, DALIS Project at 94 N. Sandusky St., Delaware, Ohio 43015.

These proposed revisions will be the subject of two public hearings after the written comment period has expired. They will be held at 8:30 a.m. July 11 and August 8, 2000 in the County Commissioners' hearing room at 101 N. Sandusky Street, Delaware.

We desire to provide a smooth-functioning process that will serve you, your clients and the people of Delaware County. Your input into this process is valuable and deeply appreciated.

Sincerely,

Dave Yost
Delaware County Auditor

Chris Bauserman
Delaware County Engineer

**TRANSFER AND CONVEYANCE STANDARDS
OF THE DELAWARE COUNTY AUDITOR
AND THE DELAWARE COUNTY ENGINEER
AS ADOPTED UNDER OHIO REVISED CODE SECTION 319.203**

EFFECTIVE DECEMBER 22, 1997

Amended in 1999, amendment adopted in June 2000

Section 1. Application of Transfer and Conveyance Rules.

These rules apply to any transfer and conveyance of an interest in real property made by conveyance, partition, devise, descent, court order, certificate of transfer, affidavit, or any other document, that would cause any of the following:

- A. **Change In The Name Of Owner(s) Of Land.**
Any document that creates, transfers, or terminates any interest in land or minerals that would cause the County Auditor to change the name of the owner or any one of the owners must be presented to the County Auditor under O.R.C. 319.20;
- B. **Change In Description.**
Any document that changes, corrects, or amends the description of any parcel of land must be presented to the County Auditor under O.R.C. 5713.02; or
- C. **Transfer Of Interest That May Affect True Value.**
Any document that creates, transfers, or terminates any interest in land that may affect the true value of a parcel for real property tax purposes must be presented to the County Auditor under O.R.C. 5713.03.

Section 2. Special Transfers.

The following transfers are subject to special requirements:

- A. **Transfer By Affidavit Of Next Of Kin.**
A transfer under the law of descent and distribution may be made pursuant to affidavit under O.R.C. 317.22. A certified copy of the death certificate of other official acknowledgment of death must be attached to the affidavit.
- B. **Transfer Of Survivorship Interest.**
A transfer of a survivorship interest shall be made pursuant to O.R.C. 5302.17, only upon certificate of transfer or upon affidavit and certified copy of a death certificate of the deceased joint tenant.
- C. **Transfer By Affidavit Under O.R.C. 5301.252.**
A transfer of the name of the owner or any one of the owners may be made by affidavit pursuant to O.R.C. 5301.252(B)(1); the correction of a legal description may be made by affidavit pursuant to O.R.C. 5301.252(B)(4) and (B)(5); however except in the case of the termination of a life estate or survivorship estate, no transfer shall be made by affidavit pursuant to O.R.C. 5301.252(B)(2) and (B)(3).

Section 3. Specific Requirements For All Documents Of Transfer.

All documents transferring an interest in real property that are subject to O.R.C. 319.20, including all court orders and certificates of transfer, shall contain all of the following:

- A. Reference To Prior Instrument Of Record.
A reference to the volume and page of the record of the next preceding recorded instrument by or through which the grantor claims title, as required by O.R.C. 319.20;
- B. Tax Mailing Address Of Grantee.
A statement of the complete tax mailing address of the grantee or any one of the grantees, as required by O.R.C. 319.20;
- C. Identification Of Interest Conveyed.
The grantor shall state on the instrument of transfer whether the grantor is conveying all, or less than the grantor's current interest in the land.
- D. Instruments To Conform To Law.
All deeds and other instruments transferring an interest in Real Property shall conform to the laws of Ohio or to the law of the place where the instruments were executed.
- E. Document Of Transfer Shall Include Parcel Number And Address.
The document of transfer shall include the County Auditor's parcel number(s) of the land and the current site address of the property, if any.
- F. Conveyance Forms.
No instruments will be transferred unless accompanied by a properly completed "Department of Taxation Form" (DTE) 100 or DTE 100EX conveyance form.

Section 4. Quality of Documents.

No transfer will be approved by the County Auditor unless the documents presented to the County Auditor meet all of the following requirements:

- A. Original Required.
The document of transfer must have the original signature of the grantor or affiant. In most cases, a copy of a court order will be accepted, but the copy must bear the signature of a judge and show on its face that it has been filed with clerk of court or be a certified copy from the clerk of courts.
- B. Poor Original Not Accepted.
No document of transfer will be accepted which has attached to it a previously recorded document that is identified as a "Poor Original" as determined by the Map Department of the office of the County Engineer.
- C. Illegible Writing.
No document of transfer will be accepted in which the document or attachment to it, is illegible as determined by the County Auditor or County Engineer.

Section 5. Sufficiency Of Description.

- A. Identification.
The description of land shall be sufficient to allow the County Auditor and County Engineer to identify the land that is being transferred. Clerical errors that do not affect the County Auditor's or County Engineer's ability to identify the property will be disregarded, but clerical errors that cannot be resolved will cause the County Auditor or County Engineer to disapprove the transfer.

- B. Description Of Tax Parcels.
All documents that transfer an ownership interest in a tax parcel shall contain one of the following types of description:
1. Platted Lot.
A platted lot shall be described by its lot number or other designation and the name of the subdivision as platted, as required by O.R.C. 711.01.
 2. Condominium Unit.
A condominium unit shall be described by its unit number or other designation and the name of the condominium project as set forth in the declaration, as required by O.R.C. 5311.10.
 3. Metes And Bounds Description.
Each tract of land that is not a platted lot or condominium unit shall be described by a metes and bounds description in accordance with these rules and approval of the County Engineer.
- C. No More Than Three Exceptions In Description.
No transfer will be approved where the description of the land set forth more than three (3) exceptions to any metes and bounds description. An exception describes land that is included in the general description, but that is not being transferred and is excepted out and identified by a separate description of its own.
- D. Descriptions must meet the requirements of Section 10, (C) and (D) of standards.

Section 6. Boundary Survey.

- A. A boundary survey is required when any tract, lot or parcel that is being conveyed is not described in the same manner as the tract, lot or parcel was described in the immediately preceding conveyance of record. A plat of the boundary survey must be submitted to the County Engineer for approval in accordance with Section 315.251 of the Ohio Revised Code.
- B. Must Meet Minimum Standards.
All boundary surveys required under 6 (A) must be made in accordance with the "Minimum Standards for Boundary Surveys in the State of Ohio" as defined by Chapter 4733.37 of the Ohio Administrative Code, along with the current requirements of the County Engineer. (See Section 10).

Section 7. Breaks In The Chain Of Title.

Because the County Auditor needs to determine the ownership of each tract, lot or parcel of real property and because the County Auditor maintains ownership history of each tax parcel:

- A. Grantor Is Not Prior Grantee.
No transfer will be approved where a grantor is not a prior grantee, unless the document itself or an affidavit that satisfies the requirements of O.R.C. 5301.252 is provided to the County Auditor that explains to the County Auditor's satisfaction why there is a break in the chain of title. The County Auditor may also require additional evidence when necessary to establish the correct ownership of the property.
- B. Minor Differences In Names.
Differences in the name of the grantor and a prior grantee based upon the inclusion or

omission of middle names or initials, or different versions of first names (e.g. Charles, Charley), or due to change in name, and similar differences of a minor nature, must be explained in the document itself or an affidavit, as required by O.R.C. 5301.252(B)(1).

Section 8. Planning Commission Approval Of Parcel Split.

A. Subdivision Of Existing Parcel.

Any transfer or conveyance that causes a tax parcel to be split into:

1. a new parcel of five acres or less
2. leaves an existing parcel with five or less acres
3. requires approval by a municipality, or
4. otherwise meets the definition of a subdivision as defined in 711.001 of the Ohio Revised Code

is required to be approved by the appropriate planning commission and must be so approved before it will be accepted by the County Auditor.

B. Auditor Will Not Determine Exemptions.

The County Auditor will not determine whether any split of five acres or less is exempt from planning commission approval, and will accept only a communication from the appropriate planning commission that the split is exempt.

C. No Transfer By Plat.

The County Auditor will not transfer (change the name of any owner of) any real property pursuant to a plat, except by dedication of property to a public purpose upon acceptance by a political subdivision that is set forth on the plat or in a separate document.

Section 9. Land that Is Split By Taxing District Boundaries.

- A. Where a tract of land that is described by a single metes and bounds description is located in more than one county, the Delaware County Auditor shall consult with the County Auditor(s) of the other county to determine the treatment of the land for real property tax purposes.
- B. No single tax parcel shall be created by the County Auditor that is located in different taxing districts. Any land with a single metes and bounds description that is split by taxing district lines shall be made into separate tax parcels by the County Auditor. Any platted lot that is located in different tax districts shall be placed in the district in which the front of the parcel is located, determined by street address, or in which the greater part of the parcel is located if a taxing district line crosses through the front of the lot.

Section 10. Requirements Of Conveyance By The County Engineer.

- A. All new metes and bounds descriptions, and all plats of survey must incorporate the principles and minimum standards of good surveying and drafting and must meet the "Minimum Standards for Boundary Surveys in the State of Ohio", as defined by Section 4733.37 of the Ohio Administrative Code.
- B. Requirements For All Recorded Lot(s) Of Record.
 1. All instruments conveying a recorded lot or other designation in a municipality or recorded subdivided area must designate the lot number or other designation,

the official recorded name, the Plat Book and Page or Official Record reference, and the prior recorded deed reference if any exists.

2. Any parcel, outlot or portion of a recorded lot or other designation must have an accurate description to enable the County Engineer and County Auditor to determine the residue or balance left, based on existing available records.
3. Any area being conveyed in what is commonly known as an "Unrecorded Plat" must have an accurate metes and bounds description.

C. Requirements For Existing Metes And Bounds Descriptions Of Record.

1. All existing metes and bounds descriptions of record will be checked by the County Engineer to verify and identify to the County Auditor the tax parcel(s) to be conveyed.
2. All existing metes and bounds descriptions of record must be described verbatim as witnessed by the instrument of previous record and transfer.
3. Any existing metes and bounds description which, since the previous conveyance, has been incorporated into a municipality or other political subdivision by means of annexation must be changed to reflect its new corporate location within the situate of the subject instrument of conveyance.
4. All instruments of conveyance attempting to convey the remainder or balance of an existing tax parcel(s) from which outlots or exceptions exist must incorporate the following requirements:
 - a. Each outlot or exception of the original tract(s) must be described verbatim as witnessed by the previous conveyance or record.
 - b. Each documented exception must refer to its recorded source if any, by which it can be verified.
 - c. All instruments of conveyance using exceptions to convey the balance or remainder of a tax parcel(s) must incorporate a statement identifying the tax parcel(s) and district to be conveyed, and the current taxable area as set forth on the County Auditor's tax list for the subject conveyance (i.e., it is the intent of this instrument to convey all of Tax Parcel(s) number and district, containing acreage or footage, as shown by the County Auditor's records).
5. Legal descriptions are encouraged to be submitted to the Map department for pre-approval prior to the creation of the final instrument of transfer. Two (2) working days should be allowed for review of these documents.

D. Requirements For New Metes And Bounds Descriptions For Conveyance.

1. All new metes and bounds descriptions, not previously recorded, must be prepared by a registered Professional Surveyor and must be in compliance with the Ohio Administrative Code, Chapter 4733.37.
2. In addition, the following items shall be required:

- a. The situate must denote the state, county and municipality or range, township, quarter township, farm lot, or Virginia Military District Number, etc.
- b. The situate must denote recorded title and deed reference as to the tract(s) of origination.
- c. All descriptions must be tied to a monumented reference point such as centerline intersections of streets or roads of record, record monuments in platted subdivisions, range, township, quarter township or farm lot corners, or Virginia Military District corners or lines, etc.
- d. Each course of a new metes and bounds description should be a separate paragraph, and all courses must be stated in a clockwise direction from the point of beginning to the point of termination for the subject description.
- e. Each course of a new metes and bounds description must contain a bearing expressed in degrees, minutes and seconds and a distance recited in feet and the decimal parts thereof, from point of reference to a point of termination of each course.
- f. Each course must contain the names of current adjoining owners together with the recorded Deed Book and Page or Official Record for each. When a course being described adjoins a recorded platted subdivision a call for the Plat Book and page will suffice.
- g. Each course must show all other common lines such as centerline of roads, rivers, streams, range, township, quarter township or farm lot lines, Virginia Military District lines, or any other pertinent common line of record or interest as witnessed by the survey for the conveyance.
- h. Any course of a new metes and bounds description which is a curve must contain the direction of the curve (e.g., right or left), the radius (in feet and decimal parts thereof), the angle delta and the long chord bearing and distance (in feet and decimal parts thereof) of the curve.
- i. All references to roads, rivers, streams, railroads, etc., must use current or existing names and road number of record. Old or original names should also be mentioned.
- j. All new metes and bounds descriptions must state the area, in acres, contained within its perimeter and calculated to the third decimal place, as required by the County Auditor. Total calculated square footage may also be mentioned, if so desired.
- k. Whenever a new metes and bounds description is part of or encompasses two or more taxing districts, or two or more tax parcels, a breakdown of the area must be recited for each tax district or parcel.
- l. All new metes and bounds descriptions will be subject to computer verification as to the accuracy of the traverse closure (1/10,000 minimum allowable closure) of the area as described. Whenever this process is necessary there may be a delay in approving the conveyance for transfer purposes.

- m. All instruments including new metes and bounds descriptions, which meet all of the aforementioned requirements will be stamped "Approved for Transfer, Delaware County Engineer".
- n. Whenever the descriptive content of any new legal instrument of conveyance is determined to be ambiguous, it will require a survey of the parcel(s) being described be made and a new description and plat be submitted to the County Engineer for approval prior to the transfer of said parcel(s).

E. Requirements For Plats Of Surveys.

- 1. A Registered Professional Surveyor shall prepare a scaled plat of every new metes and bounds description he or she has originated and shall submit a copy to the Map Department for filing. The format for the file copy of the survey plat will be specified by the County Engineer.
- 2. All plats must be in compliance with the Ohio Administrative Code Chapter 4733.37.
- 3. All existing title, and source of title of adjoining owners along each boundary line of the subject survey must be properly indicated.
- 4. Plats which are attached to the instrument of conveyance shall be prepared in a format that meets the requirements of the Delaware County Recorder. For the recorded instrument the County Recorder has established an 8-1/2" x 14" size plats as preferred. The minimum letter size shall be 2/32" (3/32" preferred) for the recorded document.

F. Basis of Bearings Statements.

The Basis of Bearing statement on all plats and deed descriptions to be made of record within the Delaware County offices must be stated with reference to a deed of record, an official record, a plat of record or a road improvement plan of record along with the bearing used. The State Plane Coordinate System, Ohio North Zone, NAD27 or NAD83, may also be used as a Basis of Bearing only if the control monuments used along with the bearing between them are denoted in the statement. Assumed bearings may be used provided there are no bearings shown of record.

G. Metric Measurements

- 1. Each course of a new metes and bounds description prepared using the metric system shall include the following:
 - a. Distances shall be recited in meters and decimal parts thereof, along with the equivalent distance in feet and decimal parts thereof.
 - b. Bearings shall be expressed in degrees, minutes and seconds.
- 2. Area shall be expressed in hectares along with the equivalent area expressed in acres, to the third decimal place as required by the County Auditor.
- 3. The U.S. Survey foot definition shall be used when converting between meters and feet. The conversion ratio of 39.37/12 is the U.S. Survey foot multiplier used to convert from meters to feet.

This Section was mended in 1999, amendment adopted in June 2000.

Section 11. Requirements of Conveyance By the County Auditor.

A. Requirements For Digital Submittal Standards of DXF (Digital Exchange Format) files for Major Subdivision Plats (8+ lots)

The Delaware County Auditor and Delaware County Engineer are responsible for maintaining property ownership maps and information for more than 54,000 parcels of land within the county. The Delaware Land Information System (DALIS) Project was established in 1994 with the primary task of implementing a County-Wide Cadastral database. The database is comprised of several layers such as: Schools, Townships, Municipalities, Major Hydrology, 1991 and 1997 GPS points, Index, Right Of Way, Parcels, Road Center Line, Subdivisions, Spot Elevation, and Topography. The County Auditor and County Engineer are committed to providing and maintaining this information in a timely and accurate manner.

One of the basic tasks involved in cadastral map maintenance is performing property splits, combines, and the insertion of subdivision plats. With the use of CAD and GIS software, a digital subdivision drawing can be directly inserted into the GIS base map. In concept, the engineering CAD drawing should be easily placed in the map to afford these benefits. However, the migration of spatial data from CAD to GIS has its problems and is not a seamless procedure. It has to be planned and implemented so that the issues pertaining to the conversion can be addressed thereby having the maximum benefit.

The process includes setting standards for the submittal of digital subdivision drawings (for plats of 8 lots or greater) and the technique of converting CAD drawings to a format that is congruent with the ARC/INFO database design in the Auditors DALIS office. For plats lesser than 8 lots, the surveyors are encouraged to submit those plats in digital format although not required.

In order to comply with the Digital Standards, a DXF (Digital Exchange Format) file shall be submitted to the Auditor's office (prior to or at the transfer stage) and shall include the following layers in the listed format:

<i>AutoCAD Layer Name</i>	<i>Layer Color</i>	<i>Layer Description</i>
PARCEL_LINE	41	Parcel Line
CLINE_LINE	75	Road Center Line
ROW_LINE	71	Right of Way Line
LOTNO_ANNO	85	Lot Number Annotation
DIMENSION_ANNO	38	Lot Dimension Annotation
PIN_ANNO	59	Parcel Identification Number

Figure 1: List of Layers to be included in the DXF File

1. Annotating the Parcel Identification Number (PIN) on the DXF file.

The PIN shall be added to all the DXF files for subdivisions with more than 8 lots prior to recording. The County Map Department will provide the developers with an annotated copy of the plat including lot numbers, PINs, and addresses prior to

2. The DXF file should not include the following features.
 - a. Dashes and/or prentices with dimensions
 - b. Any two annotations or line layers combined
 - c. Circles and Half Circles between arcs
 - d. Text created with single arc lines (exploded)
 - e. Parcel lines not continuing (broken lines)
 - f. Arrows and extra erroneous lines or annotations
 - g. Foot symbol on dimensions (Ex: 21.00')
 - h. Radius symbol on dimensions (Ex: (R))

3. File Format to Submit:
 - a) Name of file must be 8 characters and include the phase number (where exists)
 - i. Ex: *Lantern Chase Ph 1* would be *lantern1.dxf*
 - b) Files must be in DXF format (generated in AutoCAD version 12, 13, or 14)
 - c) Files must be saved and submitted either on a:
 - i. 3.5" floppy
 - ii. CD-Rom
 - iii. Zip disk
 - iv. E-mailed to dalis@co.delaware.oh.us

Upon submission of the DXF file to DALIS Project, a receipt in a form of an email or a letter will be sent to the consultant which shall then be used to submit to the Auditor's office at the transfer stage. A revision to the Subdivision Regulations is in the adoption process and if the new Regulations are approved without any changes, a County Engineer staff member will circulate the plats throughout the Court House. This requirement will be modified at that point as follows:

A receipt in a form of an email or a letter will be sent to the consultant and to the Auditor's office so that the Auditor's staff can verify the receipt of the DXF file at the time of the transfer.

B. Requirements for Additional Copies of Subdivision Plats.

For all subdivision plats with more than 8 lots, developers must have all copies of the plats with them prior to Auditor's approval. The Auditor's staff will not sign off on any plats in the absence of those copies. After the plat is signed, the developer can proceed to record the plat and shall leave the Auditor's two copies at the Recorder's office to be picked up by the Auditor's staff at a later time. A revision to the Subdivision Regulations is in the adoption process and if it is approved without any changes, a County Engineer staff member will circulate all copies of the plats throughout the Court House for signatures, recording, and distribution. This requirement will be removed upon the adoption of the proposed Subdivision Regulations.