

REQUEST FOR ENGINEERING ASSISTANCE



Delaware County Engineer's Office
50 Channing Street
Delaware, Ohio 43015

Date: _____ Township: _____

The Board of Township Trustees hereby requests the County Engineer's engineering assistance as follows:

Road Name: _____ Road #: _____,

Location: _____ miles _____ (direction) of _____ (nearest intersection)

or address # _____ or between _____ and _____ (roads).

(Check all that apply):

ROADWAY/TRAFFIC SAFETY:

- Speed limit study
- Intersection study (stop sign or traffic signal warrant)
- Sight distance study

ROADWAY PLANNING AND MAINTENANCE:

- Pavement resurfacing or maintenance (attach road list)
- Roadway widening or other improvement study
- Intersection improvements study

CULVERTS:

- Culvert safety inspection
- Culvert hydraulic analysis (pipe sizing)
- Construction estimate (force-account)
- Construction estimate (ODOT format)
- Cost sharing eligibility determination
- Construction plans and specifications

DITCH/DRAINAGE:

- Ditch maintenance or cleanout

OTHER (provide details below):

Include a brief description of what the board is requesting. If there are multiple locations, list them below:

Township requests that the County Engineer send a response to the following:

Name Title

Address City Zip

Phone Fax

A minimum of two Trustee signatures is required.

Township Trustee Date

Township Trustee Date

Township Trustee Date

Township Clerk or Administrator* Date

* A copy of resolution requesting engineering assistance by the Board along with this form signed by Township Clerk or Administrator is acceptable.

Mail or Fax the signed and completed form with any additional information to:

Delaware County Engineer's Office
Attn: Ryan Mraz, Chief Deputy Design Engineer
50 Channing Street
Delaware, OH 43015
Fax: 740-833-2399

See instructions on the following page for more information

