



Delaware County

CODE COMPLIANCE

A Department of the Environmental Services Division

Building Regulations Floodplain Regulations Zoning Regulations

PLAN SUBMITTAL REQUIREMENTS FOR ONE, TWO AND THREE FAMILY DWELLINGS and their accessory structures

04/26/07

One, Two, and three family residential construction documents will show footings, foundations, floor plans, roof plans, and appropriate cross sections, fully dimensioned as required by the building official. All distances, heights, dimensions, thickness and sizes of walls, supporting members, structural parts and openings, shall be accurately figured and drawings made accurate and complete and shall show the following information:

- A. A cover sheet with index of drawings
- B. All room designations
- C. All structural members, size, span, and bearing
- D. Design load criteria
- E. Light and ventilation schedule
- F. Attic ventilation calculations
- G. Crawl space ventilation calculations
- H. Engineering for all structure not addressed by RCO
- I. Model Energy Code (2003 IECC)
- J. Engineered floor joist layout (if applicable)
- K. Roof truss layout and truss data sheets
- L. Electrical drawings
- M. HVAC drawings

Our plan review staff uses a plan review checklist to review your plans. All of the information on the checklist will be required to be addressed on your plans if it is applicable to your building. A copy of the checklist is included with your application packet. If the plans do not contain all the information required, they may be returned for completion. Clean copies of drawings will be required at time of submittal and if alterations are required, corrections or alterations must be made to separate drawings and clean copies submitted.