

**DELAWARE COUNTY
CODE COMPLIANCE
Request for Witness Inspection**

72 HOUR ADVANCE NOTICE IS REQUIRED

A witness test may be scheduled after consultation with the building inspector of record. It is the responsibility of the contractor to notify all necessary contractors to be present for the inspection.

Project Name: _____ Requested Date: _____

Address of Site: _____ Township: _____

Contact person: _____ Phone #: () _____

Building Permit #: _____ Fax #: () _____

Please complete following information:

Fire alarm system	Y or N	Emergency generator	Y or N
Fire suppression system	Y or N	Fire pump	Y or N
Pull stations (# of)	_____	Kitchen equipment	Y or N
A/V units (# of)	_____	Emergency lighting	Y or N
Duct detectors (#of)	_____	Stairwell pressurization	Y or N
Certificate of Completion on site	Y or N	Exit Lights (# of)	_____
Smoke detectors (# of)	_____	Smoke evacuation system	_____
Sprinkler tamper alarms (# of)	_____		
Sprinkler flow alarms (# of)	_____		

Electric Permit # _____ HVAC Permit # _____ Fire Alarm Permit # _____

Fire Suppression Permit #(s) _____ Others _____

All rough inspections must be signed off prior to scheduling a witness test. All devices must be pre-tested by contractor(s) prior to witness test. Witness tests will be @ 9:00 a.m. – 12:00 noon unless different arrangements have been made with the building inspector. Inspection request must be confirmed with the building inspector. This is a notification of readiness by the contractor to the inspector. Do not consider this as scheduled until you received a conformation from the building inspector. After hours inspections require payment in advance @ \$75.00 per hour, per inspector scheduled.

Office Use Only

These people / items are necessary in order to complete this witness test:

Inspectors required for inspection: _____

After hour fees: _____ Paid Date: _____
Date / Time confirmed by _____

05/01/07