



**STATE OF OHIO
DEPARTMENT OF TAXATION
APPLICATION FOR VENDOR'S LICENSE
TO MAKE TAXABLE SALES**

PRESCRIBED
SALES TAX FORM
NO. ST 1 (Rev. 7-87)

**LICENSE NUMBER ASSIGNED
BY COUNTY AUDITOR**

NON - TRANSFERABLE

TO THE AUDITOR OF _____ COUNTY DATE _____

Pursuant to Section 5739.17 Revised Code of Ohio, I / we herewith make application for a license to make taxable sales at the following location: For sole owner, print individual's name; for partnership, print full names of all partners; for corporation, print corporation's name and Ohio corporation charter number. If a foreign corporation, print certificate number issued by Secretary of State authorizing transaction of business in Ohio. Section 1703.01 O.R.C.

NAME _____ # _____ CORPORATION CHARTER _____

TRADE NAME OR DBA, IF OTHER THAN ABOVE _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ TELEPHONE NO. _____

KIND OF BUSINESS _____ CODE NUMBER _____

_____, County Auditor By _____ Deputy

NOTE: The County Auditor shall not issue vendor's license until all questions pertaining to the applicant on this application are answered. For kind of business and code number classification and further instructions, see reverse side of this form.

APPLICATION AND PAYMENT OF THE \$25.00 APPLICATION FEE IS TO BE FORWARDED TO THE AUDITOR OF THE COUNTY IN WHICH THE SALES ARE TO BE MADE.

1. MAILING ADDRESS (IF OTHER THAN ABOVE)

(STREET ADDRESS) _____ (CITY, TOWN, VILLAGE) _____ (STATE) _____ (ZIP CODE) _____

2. RESIDENCE ADDRESS OF VENDOR OR HOME OFFICE OF CORPORATION

(STREET ADDRESS) _____ (CITY, TOWN, VILLAGE) _____ (STATE) _____ (ZIP CODE) _____

3. FEDERAL EMPLOYER IDENTIFICATION NUMBER OR IF NONE ASSIGNED FOR REPORTING FEDERAL TAXES PLEASE ENTER YOUR SOCIAL SECURITY NUMBER.

1 - FEDERAL IDENTIFICATION NO	0 - SOCIAL SECURITY NO.

4. CHECK TYPE OF OWNERSHIP

2. PARTNERSHIP 3. FIDUCIARY 4. OR ASSOCIATION 0. CORPORATION 1. SOLE OWNER 5. OR BUSINESS TRUST

5. If vendor is a corporation, show officers names and addresses below.

President _____
Name Street City and State

Vice-Pres. _____
Name Street City and State

Secy/Treas. _____
Name Street City and State

6. When did or will you start making taxable sales at this location? _____

7. Name _____ Address _____ Vendor's license number of previous owner _____

8 Will you be selling beer, wine or liquor at this location? YES _____ NO _____. If a holder of permit(s) issued by the Department of Liquor Control, state permit class _____ and number _____ (see "E" on reverse side)

9. Approximately how much sales tax do you expect to collect each month? _____

10. If two or more stores are operated and you file returns under cumulative return authority, what is your Master Number? _____

I HEREBY DECLARE THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

(signature of vendor or agent)

**INSTRUCTIONS FOR COMPLETING APPLICATION
FOR VENDOR'S LICENSE TO MAKE TAXABLE SALES**

- A. If taxable sales are made at more than one location in the county, a license application and a license is required for each location.
- B. In showing the name of the vendor, in the case of a partnership, show the names of all partners.
- C. If new location is obtained, it will be necessary to obtain a new license. **THE LICENSE ISSUED WILL PERMIT SALES ONLY AT THE LOCATION SPECIFIED ON THE FACE OF THE LICENSE.**
- D. State the kind of business in which the vendor is engaged. For example, if engaged in the floral business, state "floral business". If operating a bookstore, show "bookstore". If the vendor is engaged in several lines of business, any one of which might deserve a separate classification, the applicant should state on the license that type of business from which he receives the largest part of his gross sales. In other words, if the applicant operates a furniture store and at the same location, sells radios, and household appliances, the question would arise as to which kind of business would be shown in answer to this question. **IT IS IMPERATIVE THAT ONLY ONE KIND OF BUSINESS BE SHOWN IN ANSWER TO THIS** and therefore if the applicant decided that he sold more furniture than he did radios and household appliances, he would indicate "furniture store" in answer to the question.
- E. If the vendor has a liquor permit the name and address of the vendor's license must be exactly the same as shown on the liquor permit.