

## Credit/Debit Card Payment

Payments can be made online through Official Payments website at:

<http://www.officialpayments.com>

*A \$3.50 additional convenience fee will be charged to your credit/debit card, per transaction.*

***For your convenience, a public computer terminal is located in the main lobby for credit/debit card payments.***

- ◆ Go to above website
- ◆ Choose “Local Payments”
- ◆ Enter Jurisdiction code 8402
- ◆ Press enter key
- ◆ Choose payment type
  - Select Juvenile if other than Restitution or Traffic payment*
- ◆ Choose “Make a Payment”
- ◆ Enter payment amount
- ◆ Choose “Continue”
- ◆ Read terms and choose “Accept”
- ◆ Enter payer information
  - 8 digit case number required – found in upper right corner of court order/traffic invoice*
- ◆ Choose “Continue”
- ◆ Review information
- ◆ Choose “Submit”
- ◆ Receive confirmation number\*
- ◆ Select “Exit”

*\*Your confirmation number acts as your receipt, if you do not receive a confirmation number your payment was not processed.*